



Terms and Conditions for participants of the SIP Symposium 2025

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Section 1. Definitions

In these Terms and Conditions, the following terms are defined as:

- a. **The event:** The SIP Symposium 2025, which is planned to take place from 3 - 5 November 2025 at Van der Valk Hotel Sassenheim, the Netherlands.
- b. **The organization:** The Organizing Committee (SIP) and Local Organizing Committee, responsible for the organization and execution of the event.
- c. **The participant:** The individual or legal entity that registers to attend the event.
- d. **Participation costs:** All costs the participant is required to pay to the organization in connection with their participation in the event.

Section 2. Date, schedule, and accommodation

- a. The event date, schedule, and venue are determined by the organization.
- b. The organization reserves the right to modify the date, schedule, and/or venue of the event or decide to cancel the event or transition to a fully virtual format if deemed necessary due to special circumstances.
- c. Special circumstances may include, but are not limited to, market conditions, force majeure events such as natural disasters, epidemics, pandemics, strikes, or other unforeseen circumstances that may impact the success of the event.
- d. In the case of a change in date, schedule, and/or venue, the participation agreement remains valid. If the event is cancelled due to force majeure, the organization's maximum liability is limited to an 80% refund of the registration fee paid, with no further obligations or liabilities.
- e. The participant is not entitled to compensation for any costs or damages resulting from modifications or cancellations as stated in subsection b.

Section 3. Registration

- a. Registration for the event must be completed via the official registration form.
- b. The participant may pay the registration fee online at the time of registration or opt to receive an invoice, which must be settled within 30 days of receipt.
- c. Registration fees cover access to the conference program. For participants who have opted for the full board package, this also includes catering (lunch, coffee, tea, and networking drinks) and overnight stays.
- d. No VAT applies to the registration fees.
- e. Discounts, special deals, or voucher codes cannot be combined and cannot be applied retroactively.
- f. The organization reserves the right to refuse a registration request without stating a reason, even if a registration was previously accepted.

Section 4. Payment

- a. Payment of participation costs must be completed within 30 days from the invoice date, unless otherwise stated.



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- b. Late payments may incur statutory interest from the due date. Any collection costs incurred due to non-payment will be borne by the participant, with extrajudicial collection costs set at 15% of the outstanding amount.
- c. If the outstanding amount is not fully settled before the event, the organization reserves the right to revoke the participant's access to the event.
- d. If a participant cancels after registration and payment, they are not entitled to a refund of the participation fee.

Section 5. Cancellation

- a. All cancellations must be submitted in writing at office@sip-sassenheim.org.
- b. The following cancellation fees apply, based on the date of cancellation:
 - Before 31st July 25% cancellation fee
 - Between 1st August and 30th September 50% cancellation fee
 - After 1st October 100% cancellation fee
- c. No refunds will be issued after 1st October, and the full fee applies in case of no-show.
- d. If the participant is unable to attend due to special circumstances beyond their control (excluding illness or epidemics), the organization may consider refunding up to 80% of the total participation costs. The participant remains liable for expenses already incurred by the organization on their behalf.
- e. Participants may send a substitute to attend in their place at no extra charge.

Section 6. Liability

- a. The organization is not liable for any loss, theft, or damage to personal belongings of participants during the event.
- b. Participants are responsible for any damage they cause to the venue and are encouraged to arrange appropriate insurance.
- c. The organization is not liable for any third-party rights infringements by participants during the event.

Section 7. Event recording and copyrights

- a. By attending the event, participants acknowledge and agree that they may be photographed or recorded. The organization may use such recordings for marketing and promotional purposes.
- b. The organization reserves the right to amend these Terms and Conditions at any time without prior notice. The most recent version will apply to all participants.
- c. The organization will decide in all cases where these Terms and Conditions do not provide guidance.

Last updated: 19 February 2025